

**DEPARTMENT OF ENGLISH
SAO CHANG COLLEGE, TUENSANG**

Department meeting

Date : 29-01-2024

Time : 10 : 30 AM

Venue : Arts faculty room

Members present :

1. Mr.Akyuba Sangtam, Asstt. Prof & HoD
2. Dr. Santosh Kumar Singh, Assoc.Prof.
3. Dr.Soyimla Akum, Asstt.Prof.
4. Mr.Takumpuba Lomou, Asstt. Prof.

Meeting agendas:

1. Preparation of department daily class routine for the term Jan' to June 2024 (Even semester).
2. Commemoration of 'World poetry Day' 2024.
3. Financial assistance to 1 (one) selected student for financial assistance during admission.

Action taken :

- a) Daily department class routine notified to be followed accordingly for the current term.
- b) 'World poetry Day' observed by the faculty along with English Honours students on 21st March 2024 in collaboration with Literary and Magazine committee.
- c) Financial assistance to be handed over during the forthcoming Odd semester admissions 2024.

Sd/-

Head

Dept. of English, SCC