

CAREER GUIDANCE COMMITTEE

2020-2021

SL/NO	PLAN OF ACTION	ACTION TAKEN REPORT	REMARKS
1	The committee resolved to conduct orientation programme for the students and enlighten them about the importance of career prospects.	Online Orientation programme was organised, accordingly the principal saojang college enlighten the students about its importance.	
2	To conduct seminar for the students, especially the final years students to help them select the right career according to their interest and capabilities .	It could not be materialised due to the pandemic.	

Future Plan of action (2021-2022):

1. An official email account of the committee is to be created with the user id careerguidancescc@gmail.com and password shared among the committee members. All future meeting minutes, necessary documents are to be saved in the Google drive of this account so that it is accessible to all the committee members anytime, anywhere.
2. A Seminar/Webinar for Career guidance for the 1st year students shall be organized as it was felt that students should get exposure to career opportunities right from the time they join college and have enough time to contemplate during their 3 years association with the college. Periodic Guest Lectures are also planned in the coming year.
3. Training programmes/Workshops like mock interviews, group discussions, resume preparation, developing communication skills, English grammar and verbal ability etc. are proposed to be organized. Depending on the prevailing situation at that particular time, these activities will be in the online or offline mode.
4. A dropbox will be proposed which is to be installed in the college premises where students can give their feedbacks regarding any issues related to their courses/careers Or email to careerguidancescc@gmail.com in case the college functions in online mode.
5. A corner or a wall (Both in the Arts and Science Block) dedicated to “Career Guidance” shall be proposed to the College authority to display daily important newspaper clippings , various job advertisements coming in employment news, opportunities and career columns in leading newspapers and any other related matter