

PLANNING COMMITTEE

ANNUAL REPORT FOR THE PERIOD JUNE 2022- MAY 2023

SI No	Strategic plan of action	Action taken
1	Ground leveling (i/c sports committee) and renovation (flooring and removal of morung) at multipurpose hall	Ground leveling done to some extent due to financial constrain. Dismantling of Morung at Multipurpose hall dated August 2022 .Renovation of Multipurpose hall and laying of badminton court Completed on 28 th Oct 2022
2	Inverter connection at multipurpose hall and renovation of stage and proper lighting depending on the fund	17 th March 2023. On the process
3	100 copies of character certificate for emergency use	Completed.
4	Purchase of chairs mean for conference hall	Purchased on 20 th June 2023
5	Essay competition on “ Mahatma Gandhi as a social reformer” on 1 st Oct 2023 to commemorate the birth anniversary of Mahatma Gandhi	Consucted on 30 th Sept. 2022 1 st Position- Mr. Mephukhumba T Chang, BA 1 st Sem 2 nd Position- Ms. S. Thamshao Khamniungan, BA 5 th 3 rd Position- Ms. Jongphi B, BA 3 rd Sem
6	Internal Audit to include the admission fee	Odd semester Internal Audit completed including Admission fee collection Dated feb 2023
7	To contact ATI, Kohima for training (online/offline) for the staff	Sent one staff to attend the training from 31 st July to 3 rd August at D.C office, Tuensang
8	To check the shortage of bench and desk and to place order	Order 30 pair of bench and desk
9	To construct wooden shelf at the store room below the stair of Administrative block	Completed on 10 th August 2023
10	Solar power connection from the Establishment block to the administrative block	Completed on 7 th August 2023
11	Project proposal for Ground leveling, etc to be sent to DUDA	Proposal sent on 20 th May 2023
12	To Separate the Cultural and Sports meet fee collection from odd semester 2024	Principal will make it known to the Admission committee
13	To check out the feasibility and whether ramp and wooden steps at the multipurpose stage can be constructed or not.	Principal will make it known to the IQAC .
14	Submission of 2022-2023 Annual report to the Directorate	Submitted on 29 th Nov 2022
15	To make Academic calendar	Completed
Meeting held 4 times		

Future plan of action June 2023- May 2024

1. Inverter connection at Arts Staff room
2. Construction of TV Stand
3. Proposal for Multipurpose hall sound proof
4. To construct a open recreation hall next to college canteen
5. To plaster the seepage of water at the administrative block