



YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	Sao Chang College
• Name of the Head of the institution	Dr. Lanurenla
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03861220232
• Mobile No:	8787623758
• State/UT	Nagaland
• Pin Code	798612
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated College
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12 (B)
• Name of the Affiliating University	Nagaland University
• Name of the IQAC Coordinator	Dr. Santosh Kr Singh
• Phone No.	7005519391
• Alternate phone No.	9436007145
• IQAC e-mail address	iqacscctsg@gmail.com
• Alternate e-mail address	ssctsg@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.saochangcollege.com/admin/postimages/4bdf714d6f58a9f24e95e44ba5782e0b.pdf

4. Whether Academic Calendar prepared during the year?		Yes			
<ul style="list-style-type: none"> if yes, whether it is uploaded in the Institutional website Web link: 		https://www.saochangcollege.com/admin/postimages/e7fda6d8425d066cb8e0532bad321149.pdf			
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.86	2020	04/05/2020	03/05/2025
6. Date of Establishment of IQAC		11/08/2010			
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty		Scheme		Funding Agency	Year of award with duration
Higher Education Department		Post Accreditation fee		Higher Education Department	2023
					50,000
8. Whether composition of IQAC as per latest NAAC guidelines		Yes			
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 		View File			
9. No. of IQAC meetings held during the year		6			
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 		Yes			
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 		View File			
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?		Yes			
<ul style="list-style-type: none"> If yes, mention the amount 		50,000			
11. Significant contributions made by IQAC during the current year (maximum five bullets)					
1. Financial support given to teaching faculty for attending workshop/conference/ Professional Development Programme.					
2. As part of extension service IQAC took the initiative in constructing Water Reservoir at District Tuberculosis Centre, Tuensang, on 21st Feb' 2024.					
3. Financial assistance were granted to Sochum (Hostel), Mentoring Committee, Students Support Committee, Photography & Media Committee, and Literary Committee. Financial assistance to Miss. P Chilliham of B.A 4th Semester to enable her to attend the National Level Games 2024 (Athletics) at New Delhi, representing the State of Nagaland.					
4. Conducted 3 (three) Professional Development Programmes for Faculty and one for the Non-Teaching Staff.					
5. Publication of College Journal (Peer Reviewed) and College Tribal Museum Catalogue.					
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year					
Plan of Action		Achievements/Outcomes			

To conduct certificate/add on programmes.	1. Basic Computer Certificate Course conducted from 1st Sept' to 14th Nov' 2023. 2. Diploma in computer application conducted from 5th Sept' 2023 to 31st March 2024. 3. Vocational Floriculture Course (ongoing).
Green initiatives.	1. Two dustbins located inside the campus were dismantled and a common waste collection bin was constructed away from the vicinity of college campus on 15th April 2024. Additionally, waste segregation was done and more disposable dustbins were installed in the campus. 2. Planting of tree saplings carried out on 5th June (World Environment Day) by NSS Unit of the college. 3. Ministerial Staff of the college in collaboration with NSS organized a workshop on
Quality enhancement activities.	1. National Level FDP on 'CO-PO' conducted by IQAC on 5th Sept' 2023. 2. Faculty Development Program on 'API' conducted by IQAC on 3rd Nov' 2023. 3. Interdepartmental Seminars conducted by Research Committee, Sao Chang College, on 30th Aug' 2023, 29th Sept' 2023, 6th Nov' 2023 and 16th Feb' 2024. 4. Professional Development Programme on CBCS and NEP -2020 conducted by IQAC on 14th Feb' 2024. 5. Webinar on IKS conducted on 30th May 2024. 6. Publication of College Journal (Peer Reviewed) and College Tribal Museum Catalogue.
Up-gradation of physical infrastructure.	1. Renovation (tiling) of restroom in Science Block done from 26th Feb' 2024 to 15th March 2024. 2. Common waste collection Bin constructed away from the college vicinity on 15th April 2024. 3. Dismantled 2 (two) waste collection Bins at the entrance of the college gate and in its place constructed flower bed and park bench. 4. Wooden shelves constructed inside the stockroom on 10th Aug 2023. 5. Solar Power panel installed on 7th Aug' 2023.
Collaboration with institutions and organizations.	1. MoU with Manohar publishers and distributors, Delhi, in the month of August 2023. 2. MoU with Lemsachenlok, an NGO supporting Biodiversity conservation based at Longleng, Nagaland, on 25th March 2024. 3. MoU with Better Life Foundation (BLF), Tuensang, Nagaland, made on 8th Aug' 2023.
Local Community sensitization and extension activities.	1. 'World Environment Day' celebrated at GMS Chendang Village, Tuensang, by conducting a seminar on "Solution to Plastic Pollution" followed by Plantation Drive on 5th June 2023 organised EVS and Zoology Departments. 2. Seminar on Career Guidance at GHS Hakushang school, Tuensang, on 18th Aug 2023. 3. During the NSS Foundation Day on 24th Sept 2023, the NSS Unit of Sao Chang College in collaboration with CMO Office, DAPCU, Tuensang, conducted HIV/AIDS Awareness programme at Sangtam Church, Tuensang. 4. Visit to Kohdi Children Home on 12th February, 2024. 5. NSS Special Camp: Visit to Khudei Village from 29th -31st March, 2024. 6. Career Guidance Seminar for 10th and 12th Students at Ngangpong Village, Tuensang.
Award of freeships to students from economically weaker background.	1. Sponsored college admission fee for two students of B.A.1st semester 2023 amounting to Rs. 13,260/-. 2. Sanctioned a sum of Rupees two thousand five hundred each to two students as freeship to advanced learners for securing the highest SGPA point in the 3rd semester examination 2023. 3. Granted Rs. 500 each to 26 Students as freeship for pursuing Diploma in Computer Application. 4. Sponsored Sochum (Hostel) Mess fee to 1(one) student.

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
College Advisory Board	04/11/2024

14. Whether institutional data submitted to AISHE

Year	Date of Submission
Nil	Nil

15. Multidisciplinary / interdisciplinary

With the introduction on NEP-2020, starting from the Academic year 2023-2024, the institution provides a comprehensive multidisciplinary curriculum with a view to equip the students as well as endowing them with employability skills. The college offers programs in science and arts stream. Along with the Core courses, a mix of Inter/Multidisciplinary programs are offered as per prescribed syllabi of the affiliated University. This offers the opportunity to bring together students from such a wide variety of backgrounds and disciplinary approaches. The introduction of interdisciplinarity into programmes, exposes students to different analytic approaches to global issues in order to prepare them better for life after college. All programs have well defined Program, Program-Specific and Course outcomes, so that the graduates would possess the requisite skills and understand subjects comprehensively by incorporating knowledge and perspectives from various disciplines.

16. Academic bank of credits (ABC):

In line with the directives of NEP-2020, the college has introduced the academic bank of credits containing the information of the credits earned by individual students throughout their learning journey giving them multiple options for entering and leaving colleges. All students of the college have been notified and directed to open individual academic bank of credit as per UGC guidelines. The credits stored in the individual accounts of the students will give them a much larger scope of freedom in terms of their academic/career choices.

17. Skill development:

Recognizing the importance of skill development of the students, the institution has introduced vocational Floriculture course which is a sponsored scheme under Rashtriya Uchchatar Shiksha Abhiyan (RUSA). To build stronger ties, MoU has been made with Krishi Vigyan Kendra (KVK), Tuensang, who deputed Subject Matter Specialists for attending the floriculture classes as resource persons along with the assistance from science faculty of the college. Certificates are awarded to those students who successfully complete the requisite course. The Entrepreneurship Development Centre of the college, supported by the North Eastern Council (NEC), Shillong, conduct periodic skill developments activities with active participation from students along with prospective entrepreneurs from diverse fields, local business owners and start-ups. As part of MoU made by the Department of Technical and Higher Education and Industry Development Authority of Nagaland with UNNATI Foundation, Bangalore, the College has concluded the fourth phase UNXT extensive skill training on 15th November, 2023. Soft skills are integral part of the curriculum. As per NEP-2020, courses under AECC and SEC subjects consists of studies on critical reasoning, interpersonal skills & teamwork, experiential learning, analytical reasoning, verbal aptitude, emotional intelligence and leadership management skills. Department of Zoology, Botany and Mathematics conducted (through hybrid mode) 'talks on soft skill' by inviting Dr.R.Vasanthan, Associate Professor (English), Nagaland University, on 15th February 2024. An intensive Music Workshop was conducted on 4th March'2024. Besides music theory, hands-on training was taught to students on staff notation, composition, harmony and creative song writing. Resource person of the workshop was Mr. Lirili Jinger, proprietor, Tuensang School of Music. One-day webinar on photoshop and designing certificates was conducted on 2nd December 2023. An MoU has been made with Digital Morung (computer institute, Tuensang), and collaboratively the college offers diploma course on computer application to students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Course content under NEP-2020 offers multiple options for student to study Indian writings which touches upon knowledge of Indian Culture and heritage while retelling the myths in the form of fictional narration. Course content in English teaches Indian Classical Literature as core course as well as minor course. A one-day webinar on Indian Knowledge Systems (IKS) was conducted by the IQAC of the college in collaboration with the department of English on 30th May 2024. The resource person of the seminar Dr. Kamdev Jha, former Principal, D.A.V. (P.G) college, Haryana, who elucidated on how the Indian Knowledge Systems comprise of Jnan, Vignan, and Jeevan Darshan that have evolved out of experience, observation, experimentation, and rigorous analysis. The AECC course for B.A. 1st and B.Sc.1st semester has a course content on Translation (from Indian Language to English and Vice Versa). The college observes various national commemorative days highlighting the importance of Indian historical events and culture. National Yoga Day is celebrated during which basic Yoga exercises are imparted as a part of Indian Knowledge system.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The end objective of education should be to derive maximum benefit for the students. Course contents in Ability Enhancement Compulsory Course (AECC) teaches students on awareness of nuances of the English language and its varieties as well demonstrate the ability to read literary texts in terms of genre and contexts. The course also teaches students to critically appreciate the critical use of English language and develop ability to pursue research in the field of new literatures in English. Skill Enhancement Course (SEC) and Value Added Course (VAC) orients students on life skills while acquainting students with the social and inter-personal skills that will enable them to cope with the constantly changing environment. The course trains students to be able to navigate social and professional situations with confidence and poise, ultimately enhancing their personal and career prospects. As one of its best practices, the college has adopted Sochum (for college Hostellers) which is a term in the Chang Naga dialect meaning "study centers." To preserve the rich cultural and traditional heritage, hostellers (Sochumers) are periodically initiated in making cane baskets, knitting and weaving. As part of its curriculum, the Sochumer students are encouraged to practice these practical skills of learning different indigenous handicraft crafts through life skill development activities which are an integral part of the Naga culture.

20.Distance education/online education:

Periodic online activities like webinars, workshops are conducted along with online classes. Through online platform, and with the increased availability of the Internet and computer, students are able to access information anytime and from anyplace that would normally be available only through a traditional classroom.

Extended Profile

1.Programme

1.1	44
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	668
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	756
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File
2.3	228
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	37
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	37
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	18
Total number of Classrooms and Seminar halls	
4.2	127.95
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	48
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum of the Institution is implemented through a systematic process in line with the academic calendar provided by Nagaland University. At the beginning of each academic session, respective teachers prepare individual lesson plans which is handed to the vice-principal. Accordingly, a common routine for the ensuing semester is prepared. Monthly targeted lesson plan layout is also prepared and issued to all concerned teachers in order to ascertain if lesson coverage of each month is achieved or not. Teaching load is distributed by HOD according to faculty competency and existing strength of teachers in the department. Distribution of workload is carried out immediately after the end of the previous semester so that faculty members get sufficient time for the preparation of the course assigned to them for the next semester. Orientation program is held at the beginning of the session for all new students to understand the core essence of the college, resources, expectations from students and rules and regulations of college. Effective implementation of curriculum is ensured by supplementing regular classroom teaching with expert lectures, presentations, seminars, tutorials, case studies and concept video presentations. Faculty is encouraged to attend short term training programs and faculty development programmes.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.saochangcollege.com/admin/postimages/ee52b91ae42b3798809a4a98ab74a8b5.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college is affiliated to Nagaland University and therefore adheres to the academic calendar scheduled by the university while implementing all the college activities. The academic calendar of the college is prepared by the planning committee under the supervision of the principal and is disseminated to all concerned. Students are consistently monitored through internal evaluations for improvement of their performance in the college. The examination committee frames guidelines for conducting the CIE in line with schedule provided by the university. Internal assessment class test schedules are notified to students and faculty at the beginning of the semester through college academic calendar which is prepared basing on the university academic calendar. After completion of the class tests, subject teachers evaluates the answer scripts and results are communicated to the students. All discrepancies in the evaluation process are noted and suitably rectified. If required, re-tests for students are also conducted. Besides the class tests, students are also evaluated through conduct of seminars, quiz, home assignments, group discussions and projects. All continuous internal assessment activities are regulated

and conducted by respective subject teachers under the supervision of the Principal and HoDs of concerned department.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.saochangcollege.com/admin/postimages/ee52b91ae42b3798809a4a98ab74a8b5.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

88

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

88

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution incorporates Outcome-Based Curriculum in which various courses are offered addressing cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics. Ability Enhancement Compulsory Course (AECC) on Environmental Studies teaches topics on environmental awareness, conservation and safe environment. The course deals with issues on environmental pollution, its prevention, deforestation, global warming and rainwater harvesting. The course content in Botany deals with environmental sustainability. Chapters covered under life skill and communication skills in Education syllabi teaches human values and professional ethics. In English syllabi, human values and gender issues are studied in poetry, dramas and novels. Professional ethics are included in academic writing, composition, media and communication skill. Environmental Studies course relates to environmental sustainability and human value. History curriculum is mostly concerned to human values and the units having skill enhancement and ability enhancement course also connect the curriculum to professional ethics. In Political Science subject, Gender values are taught in chapters dealing with feminist political theory, affirmative action policies for LGBTQ, gender and voting behaviour. In Zoology subject the unit course content 'Environment and public health' deals with environment and human value.

File Description	Documents
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Any additional information		View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum		View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

272

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.saochangcollege.com/admin/postimages/b303e3829a595c308e0422b3f0fc7090.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

840

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

659

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- For old course, students securing 18 marks in the internal assessment and for CBCS and FYUGP course, students securing 15 marks and below and students who have end semester exam backlogs are identified

and categorized as slow learners. They are enrolled compulsorily in the remedial classes and given special attention to improve their performance.

- Mentors of the slow learners are informed to give continuous guidance and support to those students. Each mentor carries out personal mentoring sessions with those students to identify their weaknesses and provide necessary support for improvement.
- Remedial classes are conducted for slow learners to improve their academic performance.
- Students securing 80% above in the internal test are labelled as advanced and they are also identified through classroom activities like class tests, group discussions etc. They are given advice through mentoring session and encouraged to attend seminars, literary competitions, quiz competitions and such other district and state level competitions.
- Suitable awards are also given to those students who excel in their academic performance. Study materials are provided to motivate them in preparing for such examinations.

File Description	Documents
Link for additional Information	https://www.saochangcollege.com/admin/postimages/d382b77d04d1bd6ce2575dcf5f25f92b.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
668	37

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution has been imparting knowledge by following innovative and creative student centric methods. Courses (Subjects) are imparted through lecture method, classroom interaction, group discussion, seminars, projects, class assignments, lab experimental work, team teaching etc. E-Learning resources such as PPTs, videos, smart classroom etc. are integrated into the teaching learning process to enhance learning. At the early stage, students are taught to use PPTs and smart classroom for seminar presentations and group discussions. They are given access to avail study materials like E-Books from the college library. Students are taken to nearby villages to experience the actual conditions of the villagers while conducting field trips and study tours. Eminent resource persons, alumni and experts from various fields are invited to give talks in order to motivate the students. Problem solving methodologies are being imparted in both Arts and Science subjects to promote critical and analytical thinking abilities in the students.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.saochangcollege.com/admin/postimages/f423c998bec51f2eb7f3304d62a6fb5f.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Information and Communication Technology plays very effective roles in the teaching and learning process. With the advancement of science and technology, now ICT have been employed to improve the teaching and learning process. With the integration of ICT, it eliminates not only cost but also saves during lectures enabling a better delivery of content to the students. Research also supports that with the use of ICT, students' benefit a lot.

The institute focuses on integrating modern ICT tools to transact the curriculum and to make teaching more student-centric. Every teacher is encouraged and empowered to use ICT enabled tools such as power-point presentations, smart board, laptops, videos, wi-fi connectivity, software etc so as to make deliver contents more effectively and to garner the attention of the students. A particular smart room has been established which has a smart board, a computer and installed projector which can be used by the teachers anytime to deliver their lessons to the students. For smooth dissemination of information and communication between teachers and students, social networking tools, emails, groups are widely used. The teachers also make use of Google Classroom to send study materials which can be accessed at anytime and anywhere by the students.

As ICT skills are part of life skills, the institute also offers diploma course on computer to interested students to cater to the needs of students in the field of ICT.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.saochangcollege.com/admin/postimages/c7d7549dd450308bb5c87dd355dbfc17.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)**2.3.3.1 - Number of mentors**

36

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

7

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

414

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms**2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.**

Continuous Internal Evaluation (CIE) is an integral part of teaching-learning and students achievement assessment mechanism in the institution. Out of the 100 marks in a paper, 30 marks are allotted for CIE as per Nagaland University guidelines. Out of a total of 30 internal assessment allotted marks, 20 marks are assigned for class tests and 5 marks each for any of the following 2 (two) assessments viz. assignment, seminar, group discussion, quiz and open book test. Class tests are conducted as per the academic calendar prepared by the college. The CIE question papers are set by respective subject teachers. The evaluated answer papers of class test and assignments are handed over to students and such other discrepancies, if detected, are rectified in a transparent manner. As per the University guidelines, science practical exam is conducted internally for 50 marks. Students failing in internal assessment tests are given one more chance to re-appear for improvement.

File Description	Documents
Any additional information	View File
Link for additional information	https://nagalanduniversity.ac.in/files/nep2020/2023-FYUGP-Exam-Guidelines.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- The Examination Committee headed by the Vice-Principal oversees the conduct of all internal tests and semester examination.
- Teachers sensitise the students about the process and components of the assessment.
- The schedules of internal assessment are prepared as per the university guidelines and the same are communicated to the students at the start of each new academic session.
- The marks obtained by the students in internal assessment are made known to students and if discrepancies arise, they are rectified by concerned the teachers.
- Formative assessments are conducted under the strict invigilation of the faculty with not less than two teachers assigned for the task.
- Malpractices of any kind during examinations are reported by the concerned invigilator to the Examination Committee and dealt with according to the guidelines set down by the institution.
- Evaluated answer scripts with the marks secured in all internal tests are returned to the students wherein discrepancies, if any, are rectified immediately by the concerned teacher in the presence of the student to maintain transparency.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.saochangcollege.com/admin/postimages/dcbfb64c3db4826612d9ce487e4d930e.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Programme and Course Outcomes for all the programmes are stated and displayed in the college website. The PO's and CO's are made aware to the students by the faculty at the start of each new academic session on the orientation day to the new incoming batch. They are apprised of the POs, COs and LOs of the programmes offered and other details pertaining to academics as well as extra-curricular activities are also given. Every department conducts meetings to map out lesson plans and strategies at the beginning of each session to ensure the LOs are effectively disseminated by the teachers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.saochangcollege.com/categoryaca?id=6
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution disseminates information on the POs, COs, and LOs of the programmes offered by the Institute to the students at the conclusion of each assessment period. Evaluation of the outcomes is carried out through Internal and External Evaluation of the students respectively which carries an aggregate of 30% and 70% respectively for theory subjects. The Evaluation and Award Committee monitors the evaluation of the outgoing students to determine the course outcome. The aggregate marks of the last two semesters of the outgoing batch are annually evaluated whereby the best performing students are identified for various academic awards instituted in the college.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.saochangcollege.com/categoryaca?id=6

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

146

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.saochangcollege.com/admin/postimages/96c95760df30b0ddac8f2d02af51b4f.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded

Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

34

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

12

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

6

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- During the year June 2023-July 2024, the college and its Committees, Associations and Departments along with their students carried out a total of 16 extension services.
- Extension services were carried out during important days like World Environment Day, International Biodiversity Day and World Health Day through seminars that emphasize the importance of our environment. Four such activities were conducted.
- Extension services were conducted through visitation to children orphanage homes in and around the college vicinity. Two such activities were conducted.
- Student and Teacher-centered career guidance seminars were conducted in the neighboring villages. Faculties and students rendered their services in four such activities.
- The NSS Unit of Sao Chang College carried out various extension activities that includes creating awareness on HIV & AIDS, Voter Awareness Campaign and NSS Special Camp at its adopted village, Khudei Village.
- Chemistry department along with its students conducted Summer Project (July 2023) in two neighboring villages. They undertook several community-oriented projects that combined education and environmental sustainability.
- On 4th May 2024, Sao Chang College welcomed students and staffs from GMS Chendang, Tuensang for a day filled with immersive educational activities as part of their Community Extension Service.

File Description	Documents
Paste link for additional information	https://www.saochangcollege.com/admin/postimages/799e50983550248859575cb9d8a4f37c.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

21

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

16

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non-Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

573

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

12

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has the basic amenities which includes staff and student car parking, canteen, drinking water purifier, MI room, CCTV cameras, security lights, fire safety, washrooms for gents, ladies and boys' & girls' common rooms.

Classrooms - There are 16 Classrooms, 7 ICT enabled with projector facilities, 1 smart classroom, 4 Science laboratories and 1 computer laboratory.

Tutorial Spaces - Classrooms are used for tutorials and remedial coaching after the regular classes get over for advanced and slow learner students.

Seminar/Conference Hall-A dedicated Seminar/Conference Hall with ICT enabled Projector facility is in place for regular use.

Laboratories - There are science laboratories in the departments of Botany, Zoology, Chemistry and Physics. Computer labs are available for practical classes of IT related subjects.

Additional facilities- The College has provisions for wheel chair and ramps which are made available for physically challenged students. Special seats are reserved for physically challenged students in the college bus.

Library - The College library has printer, reprographic facility, reading room (separate for boys and girls), journal section, question banks and magazines.

File Description	Documents
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Upload any additional information	View File
Paste link for additional information	https://www.saochangcollege.com/news-menuInfradetails?id=56

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has minimal physical facilities which are augmented from time to time for conducting curricular, co-curricular and extra-curricular activities.

Cultural - College Multi-purpose hall is available for extracurricular activities of the institution like cultural functions, medical camps, college fest and seminars. An open-air stage for flag hoisting in the college premises is also used for functions like Independence Day, Republic Day and other programmes.

Games (Indoor) - Gymnasium cum Table tennis hall is equipped with modern gym facilities and a table tennis board. The college also has two (2) Badminton courts inside the multipurpose hall.

Games (Outdoor) - College has one (1) volley-ball court in the Boys Hostel. A quadrangle within the college premises is also used for outdoor sporting activities

.NCC and NSS Camps and other activities are carried out regularly through the initiative of the Nodal officer concerned. The college provides infrastructure and funds for carrying out NSS and NCC activities.

Yoga - Yoga sessions are carried out occasionally with demonstration by Yoga experts in the college multipurpose hall.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.saochangcollege.com/news-menuInfradetails?id=56

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.saochangcollege.com/news-menuInfradetails?id=56
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

36.40

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Sao Chand College library is automated using the 'Koha' software version 3.16.01.000 for library management System. Koha is used for almost all the housekeeping operations in the library. Circulation, cataloguing, OPAC, bar-coding of books and library members are all done through this software. The software consists of the following modules: circulation, patrons, advanced search, lists, cataloguing, authorities, serials, acquisitions, reports, tools, koha administration, and about koha. The college Library is equipped with reference books, textbooks, magazines, e-newspapers, journals, e-books etc. It has a collection of over 8300 titles which includes reference books.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.saochangcollege.com/admin/postimages/c3f13f94326e4c7f53e511706b86a9d2.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

3.79

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

46

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college updates IT facilities frequently by phasing out the damaged and outdated equipments by replacing with the new gadgets. The college is equipped with Symbiosis internet facility. The facility is made available for the students, teachers and staff of the college free of cost.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

48

File Description	Documents
Upload any additional information	View File
Student - computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. $\geq 50\text{MBPS}$

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

91.54

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has an Infrastructure Development and Improvement Cell that plans and supervises infrastructure up-gradation project activities. The recommendation given by the committee is placed before the college authority on urgency basis for verification and for final approval. Apart from Arts stream, the college has a science stream offering degree courses (General) in all the science subjects. Science laboratories are maintained by respective departments. It is equipped as per the syllabi requirements. There is also a computer laboratory specifically for students, monitored by the Information and Communication Technology (ICT) Committee. The College has a Library Advisory Board, headed by the Principal with all the HoDs as members. Here the librarian is the member secretary. Their task is to review library functioning and plan out modalities for upgrading the library. The library is under CCTV surveillance to monitor student activities and has separate reading rooms for boys and girls.

The college has a Multipurpose Hall that caters to all co-curricular activities. Alongside there is a Volleyball court and a Table tennis court cum gymnasium. There is a smart classroom constructed under Rastriya Uchchatar Shiksha Abhiyan (RUSA) project maintained by RUSA Committee. Additionally, various other committees are assigned with respective task for maintenance and utilisation of the existing infrastructure in the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.saochangcollege.com/admin/postimages/722f068b2f926d8d019eca92806a0073.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

541

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

30

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.saochangcollege.com/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

54

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

54

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File

Details of student grievances including sexual harassment and ragging cases		No File Uploaded
5.2 - Student Progression		
5.2.1 - Number of placement of outgoing students during the year		
5.2.1.1 - Number of outgoing students placed during the year		
0		
File Description	Documents	
Self-attested list of students placed	No File Uploaded	
Upload any additional information	No File Uploaded	
5.2.2 - Number of students progressing to higher education during the year		
5.2.2.1 - Number of outgoing student progression to higher education		
41		
File Description	Documents	
Upload supporting data for student/alumni	View File	
Any additional information	No File Uploaded	
Details of student progression to higher education	View File	
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)		
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year		
7		
File Description	Documents	
Upload supporting data for the same	View File	
Any additional information	View File	
5.3 - Student Participation and Activities		
5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year		
5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.		
9		
File Description	Documents	
e-copies of award letters and certificates	View File	
Any additional information	No File Uploaded	
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File	
<p>5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)</p> <p>To ensure systematic representation and engagement of students, a students' body called the Sao Chang College Students' Union (SCCSU) to which members are elected through secret ballot voting system by the students is formed every academic year. It consists of:</p> <ol style="list-style-type: none"> 1. Principal, Ex-Officio President 2. General Secretary 3. Assistant General Secretary 4. Games & Sports Secretary 5. Literary Secretary 6. Cultural Secretary 7. Boys & Girls Common Room Secretaries 8. Press & Information Secretary 9. Executive Members <p>Their primary objective is to address concerns of the students by acting as bridge between students and college administration. The members are part of various college committees that enable them to work closely with college administration and teachers. Hence, General Secretary is a member of IQAC. Co-</p>		

curricular activities like quiz, essay, speech, debate competitions are organized by committees and departments in which representatives from the students' union are involved as organisers.

Extracurricular activities like Fresher's Day, Parting Social, Sports Week and Cultural Day are organised by students' union. Extension Services are also undertaken by the union by conducting awareness programme. The SCCSU is also an active member of the parent Eastern Nagaland College Students' Union (ENCSU) which ensures participation at a bigger level.

File Description	Documents
Paste link for additional information	https://www.saochangcollege.com/admin/postimages/0eff15f1ad5597856c4dc2f9a4b32d01.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Sao Chang College has an active Alumni Association. It is a thriving association. It is highly involved in the activities of the college and renders unflinching support for the welfare and development of the college whenever it is called upon. A major duty of the Alumni Association is to maintain a record of the progress of its members from the time they pass out from Sao Chang College, progress to higher education, secure employment or undertake different ventures and ensure that all members stay informed and connected as this will guarantee a thriving and active alumni association. Thus, the Association maintains a WhatsApp group that enables quick and easy dissemination of information amongst its members which is useful especially in times of emergency.

File Description	Documents
Paste link for additional information	https://www.saochangcollege.com/admin/postimages/815bce7fb3ac8bb078dde0ca35bac89a.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

To provide opportunities for higher learning so as to produce useful and responsible citizens of the country, that they may bring social, economic and educational development in the country. All these can be realized through total personality development of the students by imparting quality higher education under the college motto "Deeds Not Words".

Mission

To educate young students and prepare them to transcend in the service of the country, and to attain personal fulfillment by leading a value based life through innovative and student friendly curriculum.

Governance:

The administration and management of the college have moved beyond narrowly defined roles of governance. The Advisory Board is a progressive group of eminent people who has ability to undertake decisions for the promotion of higher education. The college has various committees which organize events, programmes and activities for imparting skills for higher learning and also for all round development of the students. The college also has planning and development committee that looks after the overall development of the college. The IQAC coordinates with various committees and departments to deliberate on the plan, functioning and the vision of the college.

File Description	Documents
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Paste link for additional information	https://www.saochangcollege.com/news-menudetails?nid=208
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Sao Chang College is a government run institution under the Higher Education Department. The Higher Education Department, Government of Nagaland administers, directs, authorizes policies and plans for the functioning of the institution. Through decentralized planning, the Principal and staff actively involved in implementing the policies and plans of the government. As the head of the Institution, the Principal encourages participative management and decentralization by acting as chairman of IQAC, planning committee, RUSA, library advisory board and Sao Chang college students union. The rest of the committees are headed by teachers as coordinators. As a participative management strategy, members from the students union and ministerial staff are assigned as members of various committees. The committees are given opportunity to organize professional programmes while also extending financial support to certain committees engaged in crucial quality enhancement activities. To ensure effectiveness, regular meetings with all committees, teaching and non-teaching staff are held. The Vice-principal looks after the smooth running of the students' admission and examination related issues. Vice-Principal takes charge as the administrative head of the college in the absence of the Principal. The college Advisory Board constitutes of the Deputy Commissioner of the District as the Chairman along with board members.

File Description	Documents
Paste link for additional information	https://www.saochangcollege.com/news-menudetails?nid=209
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Under the overall supervision of the Principal, various committees are constituted for effective deployment of institutional strategic planning. On the reopening day of every academic session, Principal calls for staff meeting to streamline all strategies of the institution and accordingly all tasks are distributed. To oversee the effective implementation of the plan of action to be executed, the college authority keeps track of its implementation through regular consultative meeting with all committees and departments. It is mandatory for all departments and committees to submit their respective strategic plans for the current session to the IQAC at the start of every academic session and present the action taken report with all relevant documents thereafter. To ensure that all the seven criteria of the AQAR are studied and minutely executed, criterion wise teams are nominated from all the teaching faculty and non-teaching staff with IQAC members as coordinators in each criterion. The college planning committee consisting of some select senior teachers headed by the Principal takes the responsibility in conceiving strategies for overall development of the college. All proposed strategic plans are conveyed to the Chairman of the college Advisory board so that mobilization of funds such other proposals are properly implemented.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.saochangcollege.com/admin/postimages/e7fda6d8425d066cb8e0532bad321149.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution has the following organizational/administrative setup for effective and efficient functioning:-

The Advisory board comprising of Local legislators, academicians, senior government officials, and University representative headed by the Deputy Commissioner as the Chairman.

Principal as the head of the Institution.

Vice-Principal who assists the Principal.

Associate and Assistant Professors.

Head Assistant and supporting ministerial staff.

The college Librarian.

The institution functions under the directives of the Higher Education Department and Nagaland University. The college is headed by Principal assisted by Vice Principal, HoDs, Non-Teaching staff and various committees to support the college authority in all the institutional functioning. All committees in the college are headed by respective coordinators and dispenses under the overall supervision of the Principal. Every committee has three to four members depending on the nature of work and is drawn from teaching faculty and ministerial staff. Students union office bearers are also included as members in crucial committees. Government policies such as service rules, recruitment, promotion and grievances, etc. are governed under the rules prescribed by the Higher Education Department, Government of Nagaland.

File Description	Documents
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Paste link for additional information	https://www.saochangcollege.com/admin/postimages/dd070158ce37cf20efd6bcb9e7df7d50.pdf
Link to Organogram of the Institution webpage	https://www.saochangcollege.com/admin/postimages/7adf22cd6097015de47d1b3f4be8c03a.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college is a government institution and therefore all government welfare measures for teaching and non-teaching staff are followed and governed according to the set rules and guidelines. Welfare measures within the college are also provided to teaching and non-teaching staff which are effectively implemented. Teachers attending professional development programs are granted leave to attend such undertakings. Provisions like DA/TA are provided to teachers who are deputed to attend official meetings called by the Directorate of Higher Education Department. Teachers and Ministerial staff on official deputations is also granted nominal financial assistance. Physical welfare measure like restrooms facilities are provided both for the teaching and non-teaching staff. For recreational purpose, the college has a badminton court, T.T. hall, a mini gym and volleyball court for students and staff. Additional welfare measures facility includes RO drinking water, buses for conveyance, counseling room and Medical Inspection room. Doctors and nurses are regularly deputed by the district civil hospital to monitor the physical health of the students and staff of the college. Computers and printers are provided to be utilized by students, teaching and non- teaching staff. Teacher's Association of the college has a pool fund which is being utilized for charity purpose.

File Description	Documents
Paste link for additional information	https://www.saochangcollege.com/categorydown?catid=11
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

8

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

29

File Description	Documents
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IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A systematic appraisal system is followed in the college for teaching and non-teaching staff which is mandatory for all employees in the college. To assess the performance of teaching staff, Annual Performance Assessment Report (APAR) and Academic Performance Indicator (API) are the two methods of appraisal. In API and APAR system of appraisal, every teaching staff rates their individual performance and submits it to the Principal of the college which is scrutinized confidentially. The Deputy Commissioner of the district verifies it and later on it is forwarded to the Director, Higher Education Department who is the reviewing authority for the appraisal. It is further submitted to the Secretary, Higher Education, who is the final authority in respect of appraisal for all teaching faculty. In the case of non-teaching staff, the self appraised report (APAR) is submitted to the Head Assistant who scrutinizes the self appraised responses of all non-teaching working under the establishment branch. It is then dispatched to the Principal of the college for review and rated according to the performance of the individual staff under scrutiny. The assessed APAR is then submitted to the Director, Higher Education, who is the final authority in respect of all the mentioned appraisals.

File Description	Documents
Paste link for additional information	https://www.saochangcollege.com/categorydown?catid=2
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Transparency in financial management is of prime importance for healthy growth of a college. Therefore, the internal audit is carried out every semester, and external audit is done every financial year. The college authority maintains a cashbook of every income and expenditure. Internal source of income is mainly from students admission fees under various heads viz. tuition fee, library fee, session fee, student union fee, library development fee, internal exam fee, college development fee, water supply fee, electricity fee, science practical fee, IQAC fee, bus maintenance fee, parting social fee, identity card, games & sports, college magazine fee, etc. At the end of every semester, internal audit under various heads are conducted by the Internal Audit committee nominated for the same and the copy of the same is submitted to the IQAC, Principal, and to various committee heads. External funds are mainly sanctioned by the Higher Education Department to meet the expenses of the college such as salaries and wages, travelling allowance, office expenses, machinery equipments, field trips for students and material/supplies, etc. All Internal audits are carried out by the Internal audit committee and External audit is done by an authorized Charter Accountant at the end of every financial year.

File Description	Documents
Paste link for additional information	https://www.saochangcollege.com/admin/postimages/8ac931b0249b130ab7a422cf1da45d38.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0	
File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Internally mobilized funds generated are strategically and optimally utilized by the institution. Funds generated from students' admission fee are the major source of income for the institution. They are allocated under various heads and sanctions for its utilization are disbursed accordingly. These funds are optimally utilized for library, college development, bus maintenance, electricity bill, maintenance of water supply, games and sports, cultural programme, Science practical fee and others. Other source of income are generated while organizing online professional programme (registration fee), contribution from Alumni and freewill donations from well wishers. Transparency and accountability in all transaction is maintained through vouchers and cash memos which are audited internally by the Internal Audit Committee after every semester and External audit after every financial year by a competent Charter Accountant.

File Description	Documents
Paste link for additional information	https://www.saochangcollege.com/admin/postimages/8ac931b0249b130ab7a422cf1da45d38.pdf

Upload any additional information	View File
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6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. Financial support given to teaching faculty for attending workshop/conference/ Professional Development Programme.

2. As part of extension service IQAC took the initiative in constructing Water Reservoir at District Tuberculosis Centre, Tuensang, on 21st Feb' 2024.

3. Financial assistance were granted to Sochum (Hostel), Mentoring Committee, Students Support Committee, Photography & Media Committee, and Literary Committee. Financial assistance to Miss. P Chhillam of B.A 4th Semester to enable her to attend the National Level Games 2024 (Athletics) at New Delhi, representing the State of Nagaland.

4. Conducted 3 (three) Professional Development Programmes for Faculty and one for the Non-Teaching Staff.

5. Publication of College Journal (Peer Reviewed) and College Tribal Museum Catalogue.

File Description	Documents
Paste link for additional information	https://saochangcollege.com/categoryiqac?id=83
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

At the beginning of every academic session, planning committee prepares the academic calendar basing on the Nagaland University academic calendar and class routine is prepared after detailed deliberation with all HoDs. For effective teaching-learning process, lesson plans, according to the academic calendar are prepared and submitted by all teaching faculty to the college authority. The IQAC is instructed by the Principal to take the initiative in making all teachers comply according to the prepared lessons plans. To assess the teaching-learning outcome feedbacks in the form of questionnaire are prepared and supplied to teachers. The feedback collected are periodically compiled and studied by the IQAC to assess if any incremental improvements are observed. HoD meetings are called by the Principal to fill in the loopholes or suggestions by respective teachers. To keep track of the students attendance and topics taken, respective teachers submit monthly attendance and topics completed to college authority. Teachers regularly attend faculty development programmes both offline and online mode to keep an update of the teaching learning method. College administration monitors the student learning outcome through Continuous Internal Evaluation (CIE), end semester external examination and all activities related to the curriculum.

File Description	Documents
Paste link for additional information	https://saochangcollege.com/admin/postimages/e7fda6d8425d066cb8e0532bad321149.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include:
Regular meeting of Internal Quality Assurance Cell (IQAC);
Feedback collected, analyzed and used for improvements
Collaborative quality initiatives with other institution(s)
Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.saochangcollege.com/admin/postimages/81fc59ca62086bea091ec637e69482d9.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is dedicated to upholding gender equality as a fundamental human right, ensuring equal opportunities, access, and rights for both men and women. It actively fosters an inclusive environment

by providing unbiased admission and access to college resources. Various measures and programs are implemented to create a safe space that promotes respect, equality, and a healthy environment for women. Seminar was organised on International events like International Women's Day to celebrate womanhood. The Internal Compliance Committee works rigorously to prevent, prohibit, and redress sexual harassment, anti-ragging, and promote student harmony in the campus. The college ensures equal opportunities for all students, regardless of gender, race, colour, or religion, especially in their participation in activities such as Student Union elections, games, sports, and literary and cultural events.

File Description	Documents
Annual gender sensitization action plan	https://www.saochangcollege.com/admin/postimages/2f97a300898e631ac91090dbd67fcea8.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.saochangcollege.com/admin/postimages/de00df651679b193074ebe75885971bf.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has initiated a pragmatic waste management system, focusing on the separation of degradable and non-degradable waste. Across the campus, bins specifically designated for plastic and paper waste encourage responsible disposal practices. In a creative initiative, students have crafted eco-friendly bamboo woven baskets and DIY metal wire bins, strategically positioned for the collection of dry waste. A sustainability-focused approach is evident in managing organic solid waste from the hostels, which is thoughtfully directed to a piggery. The college actively promotes the reuse of one-sided printed paper for internal communication, contributing to a reduction in paper waste. Embracing modern technology, the institution prioritizes electronic means for information circulation, minimizing paper waste. Prohibiting single-use cutlery at the college canteen further aligns with sustainability objectives. The college generates minimal biomedical waste and a small amount of e-waste. While specific e-waste management procedures are not currently in place, e-wastes are stored for future disposal through authorized dealers, emphasizing responsible e-waste practices. Currently two E-waste bins are placed strategically in the college for collection of E-wastes.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://www.saochangcollege.com/admin/postimages/9fe3b3f5e38c81d27918f7436ceb9196.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants 	A. Any 4 or All of the above
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File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college actively promotes inclusivity, ensuring fair admission practices for students from diverse socio-cultural and religious backgrounds. It accommodates various community practices by allowing restricted holidays for the festival observance. National holidays and commemorative events foster positive interactions among students and staff of different racial, cultural, and socio economic backgrounds. Various activities work towards increasing awareness of equality, tolerance, and harmony, creating an atmosphere of acceptance for diverse perspectives. Sports and cultural events contribute to the promotion of harmony and tolerance within the college. During the annual cultural day, students showcase traditional attires, folk dances, and dialects, celebrating the institution's rich diversity. Wearing traditional attire every Wednesday becomes a collective practice, symbolizing cultural inclusiveness among students and staff. The college is committed to addressing grievances impartially through its anti-ragging and internal compliance committees, emphasizing fair treatment irrespective of culture, gender, or race. Initiatives also focus on promoting secular inclusion, and the college actively participates in extension services for socio-economic development, communal harmony, and educational improvement.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The annual action plan encompasses diverse activities to instil values and raise awareness among students and staff about their constitutional responsibilities. The initiatives undertaken during May 2023- June 2024 include:

- Commemorating 152nd birth anniversary of Mahatma Gandhi by conducting online Quiz competition on the life, teachings and works of Gandhiji.
- Observing Rashtriya Ekta Diwas to preserve the unity, integrity, and security of the nation
- Observing Constitution Day by conducting online competition to reaffirm the commitment to justice, equality, liberty and fraternity.

- Observing Human Rights Day
- Organizing poster campaign and taking 'Voter Pledge' to create awareness among the youths and the citizens.
- Hosting a pledge-taking ceremony and unfurling national flag to advocate for unity, integrity, and harmony on important events like Independence Day and Republic Day.
- Creating awareness on Legal Rights and Cybercrime to safeguard citizens' rights to privacy and security, in line with constitutional principles.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates and organizes various national and international commemorative days, events, and festivals concerning the contributions made by eminent personalities, to spread the message of unity in diversity, social responsibility, national consciousness, and Scientific temper.

1. The following Birth Anniversaries of the Eminent Personalities were commemorated

- To commemorate the birth anniversary of Mahatma Gandhi by conducting online Quiz competition on the life, teachings and works of Gandhiji.
- To Celebrate the birth anniversary of Dr. B.R. Ambedkar Jayanti by conducting an Essay competition
- To observe Rashtriya Ekta Diwas or National Unity Day in commemoration of the birth anniversary of Sardar Vallabhbhai Patel

2. Events on National/International Consciousness and Scientific Temper

World Environment Day, Independence Day, World Literacy Day, Hindi Diwas, World Ozone Day, World Mental Health Day, National Constitution Day, National Education Day, World Computer Literacy Day, Human Rights Day, National Voters Day, Republic Day, National Science Day, International Women's Day, World Consumer Rights Day, World Forestry Day, World Poetry Day, World Water Day, World Health Day, Earth Day, International Museum Day, International Biodiversity Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1: Mentoring

The objective of Mentoring is to provide a platform for social and emotional growth in addition to academic monitoring. This practice is aimed at holistic well-being as well as to create a safe space for learning. At the beginning of each academic session, the Mentoring Committee allocates every teacher with several mentees. Through the Bio data form and also through the mentor-mentee sessions, the mentors can identify the strengths and weaknesses of the mentee and encourages them to work on them. The positive outcome is the identification of the "poorest of the poor" among the students and the financial assistance provided by the Student's Support Committee. Through this practice, a safe space for interaction is created that enables the mentee to share their difficulties, aspirations, and expectations.

Best Practice 2: Tribal Museum

The Tribal Museum of the College aims to preserve and showcase Naga artefacts and to serve as an informal centre of learning. The museum encourages students, teachers, and visitors to see and learn from the objects and discover aspects of their culture, beliefs, and values. The college museum exhibits traditional and modern basketworks, textiles, woodcarvings, pottery as well Naga paintings. We believe that insights from crafts can bring about innovation in our communities. Moreover, the college also celebrates International Museum Day.

File Description	Documents
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Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Sochum is one of the dormitory systems found among the Nagas in the traditional society. Till the recent past, Sochum was the centre of learning where life skills were imparted, folk songs and folk dance were taught, and narration of oral history was undertaken. Presently, the role of Sochum as a centre of learning is vanishing slowly and therefore there is a need to revive it. The college has identified Sochum as its institutional distinctiveness. The college has reinterpreted the concept of Sochum and contextualized it to suit the needs of the changing times. In practice, the college has identified its hostels as Sochum. Keeping in view the essence of the traditional practices akin to Sochum, the college provides training on handicrafts to the Sochum dwellers. These activities are undertaken by inviting resource persons and experts from outside the college. Further, to ensure the holistic development of personality, games and sports activity are organized at the Sochum. The Sochumers are also taught vocational skills such as culinary, traditional crafts, gardening, etc. Additionally, to provide opportunities for students to gain practical work experience and also to earn income in order to support their academic endeavors "Work and earn" program has been initiated.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. To facilitate Internship Course and additional Certificate Courses.
2. Organize quality enhancement activities.
3. Conduct collaborative activities with Institutions and Industries.
4. MoU's with Institution and Organizations.
5. Curriculum enrichment programs.
6. Green audit and green initiatives.
7. Strengthening student engagement and participative activities.