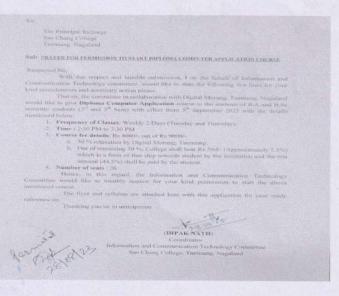## REPORT ON DIPLOMA IN COMPUTER APPLLICATION

The Diploma in Computer Application course, organized by the Information and Communication Technology (ICT) Department of Sao Chang College in collaboration with Digital Morung, Tuensang, was conducted from September 5th, 2023 to 31st March, 2024. A total of 26 students from the 3rd and 5th semester BA and B.Sc. programs participated, and all successfully completed the course.

The curriculum covered a wide range of important topics, including Computer Fundamentals, Operating Systems, Typing Skills, MS Word, MS Excel, PowerPoint, MS Access, HTML, CSS, Photoshop, PageMaker, Internet usage, and Web Technologies. These subjects provided students with a well-rounded understanding of both basic and advanced computer applications, equipping them with essential digital skills for modern academic and professional environments. Classes were scheduled twice a week, on Tuesdays and Thursdays from 2:30 PM to 3:30 PM, ensuring that students could balance their regular academic commitments with the course.

The total course fee was ₹9,000, but Digital Morung generously offered a 50% fee relaxation, reducing the fee to ₹4,500 for each student. Furthermore, the college provided additional financial support by covering ₹500 per student as part of a freeship, further lowering the fees amounting to Rs. 4,000 per student. This financial aid made the program more accessible and affordable, encouraging full participation.

The course's successful completion by all 26 students highlights the effectiveness of the collaboration between Sao Chang College and Digital Morung, as well as the students' commitment to enhancing their digital literacy and competence. This initiative was instrumental in empowering students with vital computer skills, preparing them for future academic pursuits and professional careers in an increasingly digital world.

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