

Student Grievances and Internal Compliance Committee
Sao Chang College, Tuensang
Meeting Minutes, June 2023-May 2024

Submitted to IQAC

Meeting minutes of meeting held on 22nd August 2023.

1. The meeting was chaired by the coordinator.
2. The meeting was convened in relation to the grievance raised by the students, requesting to conduct more programmes to improve computer literacy.
3. The house decided to forward the issue to the ICT committee for necessary action.

Meeting Attendance:

1. Ms. A Chubasangla Chang- Coordinator
2. Ms. Yanglikhumla Sangtam-Member
3. Ms. Imnatula Kechular- Member
4. Mr. Lemkhaba- Member

Meeting minutes of meeting held on 26th February 2024.

The meeting was conducted to discuss the various grievances raised by the students. The house agreed to forward the students' grievances and suggestions to various committees for appropriate action, the list of which is given below:

Sl No.	Grievance/Suggestion	Committee
1	To organise activities in relation to music	IQAC
2	Need for career guidance	Career Guidance Committee
3	Expressed concern about students' emotional intelligence	Mentoring Committee
4	Insufficient syllabus related books	Librarian and the Head of Departments.
5	Poor waste management	Green initiative committee.

Meeting Attendance:

5. Ms. A Chubasangla Chang- Coordinator
6. Ms. Yanglikhumla Sangtam-Member
7. Ms. Imnatula Kechular- Member
8. Mr. Lemkhaba- Member

**Ms. A Chubasangla Chang
Coordinator**

Student Grievances and Internal Compliance Committee

Action taken by the committee against the grievances raised during June 2023- May 2024

Grievance/Suggestions	Action Taken
1. To organise activities in relation to music	A one-day workshop on Intensive music was conducted on 4 th March 2024.
2. Need for career guidance	The career guidance Committee was informed about the issue. Subsequently, the committee organised seminar on Exploring Library and information science on 22 nd March and career guidance programme on 3 rd may 2024 for the students.
3. Expressed concern about students' emotional intelligence.	The mentoring committee organised seminar on emotional intelligence on 23 April, 2024.
4. Insufficient syllabus related books.	Books related to NEP syllabus was purchased by the librarian as per the list submitted by respective departments.
5. Poor waste management	Two dustbins within the campus were dismantled and a common waste collection bin was constructed outside the college, away from the vicinity of college buildings/classrooms. The work commenced from 15 April 2024 and completed by last week of May 2024. In addition, waste segregation was done and more disposable dustbins were installed in the campus.
6. Programme to enhance computer literacy	Certificate and diploma courses on basic computer and its application were conducted by the ICT committees.

Chubasangla Chang
Coordinator
Student Grievances &
Internal Compliance
Committee