

ANNUAL REPORT OF PLANNING COMMITTEE
DURING THE PERIOD JUNE 2021 TO MAY 2022

Sl.No.	Plan of Action	Action taken Report
1	State Level Webinar on CBCS-Guideline and implementation–(Approxbudget–Rs.3000)	Conducted on 11 th May2022 (Expenditure-Rs. 2500)
2	To have regular meetings	6 meetings.
3	To make Academic calendar	Odd semester 2021 and Even semester 2022
4	To sent the proposal to the faculty meeting regarding constitution of SCC Golden Jubilee Planning Committee, 2023	Constituted on 22 nd January2022
5	To start with the internal audit of the college, Admission fee collected, from Academic year 2021 every end of the semester or beginning of the new semester	First Internal audit, 2021 odd semester, submitted to the authority as well as to the directorate, as per order dated 28 th January 2022, on 1 st March 2022
6	Planned usage of session fee, electricity fee, water fee, College development fee, etc	Maintaining separate register pages and Vouchers for the same.
7	Budget for External Audit-approx Rs.1lakh	Expenditure – Rs. 1lakh from college Development fee and Rs.50000 from QAC contribution
8	To purchase 12 no's of Departmental library (Approx Budget – Rs 80000)	Expenditure of Rs.1,35,000including the transportation charge
9	Electrification of old building (Approx budget Rs.30000)	(Expenditure– Rs.31034)
10	Water fee to be taken up by Infrastructure and improvement committee	Water fee collected for the same are handed to the committee very semester
11	Submission of college requirement to directorate in Line with CBCS	Submitted on 24 th Feb 2022
12	Submission of 2021-2022 Annual report to the Directorate	Submitted on 29 th November 2021
13	Making of bench and desk (Approx budget Rs.1 lakh)	Constructed 15Nos of bench and desk (Expenditure of Rs.-85,500)
14	5 outdoor bench and 35-37classroom bench - (Approx Budget Rs.1,20000)	7 outdoor bench and 35 classroom bench- (Expenditure of Rs.116000)
15	Renovation of students toilet (Approx budget Rs.20000)	Expenditure of Rs.8338 only as the girls students toilet is to be demolished for Classroom extension
16	Painting of Principal and V.P office (Approx budget Rs.40000)	Done on 10 th and 12 th March 2022 (Expenditure of Rs.29823)
17	Concrete bench in the campus 70000	1 st –4 th November 2022. Parting social fee 2021 was utilized for the

		same, SCCSU contribution. (Expenditure of Rs.74,875)
18	Curtain and accessories in the Honors classroom and Science classroom (Approx budget Rs.20000)	Expenditure of Rs. 30,308 including the labor charge
19	4 days National Level online workshop on "Preparation of Revised AQAR"	Conducted on 4-7 April 2022. Revenue Collected of Rs.22,300- Rs.5900=Rs.16400. Amount to be utilized in the next academic year
20	Seminar on Career Prospects in SBI & Financial Literacy Camp along with SCC career guidance committee in collaboration with SBI Tuensang	Conducted on 17 th March 2022
21	To form plantation committee to plant medicinal fruits and beatification of the vacant area-(Approx budget of Rs. 30,000)	Constituted on 3 rd March 2022- (Expenditure of Rs. 21295 as on May 2022)
22	Purchase of projector and accessory for the Classrooms - (Approx budget of Rs.1lakh)	Purchase on 19 th April 2022 (Expenditure of Rs. 1,12,150)
23	Electrification of the Classroom, establishment block and administration block	2 nd May - 10 th May 2022 . Expenditure of Rs. 76483 including labor charge and inverter connection
24	To request the infrastructure and improvement Committee for construction of concrete hand wash with minimum of 4 taps.	27 th April 4 th May 2022. (Expenditure of Rs. 36,595)
25	To construct 2 inverter wooden box (Approx budget Rs.8000)	Constructed on 22 nd March 2022 (Expenditure of Rs.8000)
26	To install 2 battery and inverter in establishment branch (50000) and connect the conference hall	Expenditure of Rs. 48856. Labor charge not included. Done on 9 th and 10 th May 2022
27	To make Inverter connection to Principal, V.P and IQAC office from V.P office	Done on 6 th - 7 th May 2022
28	To make the multipurpose hall inverter connection and Install big LED lights by next semester	In the process
29	To survey the quarter and ask patta and documents from the churches under college land	Survey on 5 th May 2022
30	Site allocation for Nagar Van Yojana Scheme by Tuensang Forest Division	Received No objection certificate from the Directorate on 5 th May 2022. Site allotment survey on 11 th May 2022

Future plan of action for the Year 2022 - 23

1. Meeting was held on 13th July 2022 to discuss regarding the strategic plan and other agendas.

2. It was decided to take the issue of ground leveling, renovation (flooring and removal of morung) of multipurpose hall, shortage of chairs in the multipurpose hall and to purchase separate chairs for conference hall in faculty meeting.
3. The house agreed on inverter connection, installing of LED lights and renovation of Multipurpose hall stage once the flooring is completed.
4. Since many students are coming for character certificate, it was decided to print out 100 copies for emergency used. In-charge for the format was given to Mr. Tekameren walling, Asst. Prof, Dept of botany
5. It was decided to include infrastructure & improvement committee, Mr. S. Yanchang Mongko Chang, Assistant Professor, Department of Chemistry, Mr. Sashiba Jamir, H.A, Mr. Mantok Konyak, Librarian and Mr. Bendangtoshi, Duftry to supervise the renovation of Multipurpose hall
6. The house agreed to conduct Essay competition on “ Mahatma Gandhi as a social reformer” on 1st October 2022 being 2nd Oct 2022 Sunday to commemorate the birth anniversary of Mahatma Gandhi. This activity is also inline with 75th years of Indian Independence- Azadi Ka Amrit Mahotsav (AKAM). Prize money as: 1st position- Rs. 1000, 2nd position- Rs. 700 and 3rd position- Rs. 500.