

SAO CHANG COLLEGE LIBRARY ADVISORY BOARD

Library Advisory Board:

Since the Library has to cater to the needs of variety of users, a wide range of subject fields are to be represented in our books stock with prime thrust for meeting the needs of students and faculty members. Besides this, for smooth functioning of the library and safe guarding the interest of all sections of the library users, formation of policies, rules and regulations and implementing the library policies in a judicious manner, an infrastructure is needed for the library. To meet all the above objectives the college library is advised by a Library Advisory Board.

Constitution and Functions:

1. The Board shall consist of the following members:
 - Principal – Chairman
 - Librarian – Member Secretary
 - HoD's of all the Department
2. Duties and functions of the Board shall be as under
 - To consider policy matter regarding college Library including the policy for procurement of books and journals.
 - To look into day to day problems of the library users, library staff and take desired decision.
 - To supervise the allocation and utilization of Library Development Fund.
 - To consider and put forward the views of faculty members regarding books/journals selection, ordering process etc.
 - To consider and put forward the views of students regarding their problems and solutions sought thereof.