



SAO CHANG COLLEGE TUENSANG

MENTORING COMMITTEE

NOTICE

This is to inform all the members of the Mentoring Committee that a meeting will be held on Wednesday, **7th February 2024 at 12:00 pm in the Computer Lab**. All concerned are requested to make time and attend the same.

Agendas to be discussed:

1. Determination of the date for the first mentoring session for the even semester.
2. Discussion on the allocation of four teacher's mentees to mentors.

Dated: 6/02/2024

Sd/-
Coordinator
Mentoring Committee

MEETING MINUTES:

1. The coordinator led the meeting and extended a warm welcome to the new members joining the committee.
2. The house agreed to commence the even semester mentoring session on February 14th from 1:30 to 2:30 pm.
3. It was resolved to distribute feedback forms for both mentors and mentees. Mentees will receive a Google feedback form following the session, and only those who attended will be asked to complete it.
4. Additionally, the house decided to petition the IQAC for financial assistance to acquire new files for mentors and to create a coordinator seal.

Members present:

1. Dr Lal Veda
2. Nungsangtola
3. Alitoli
4. Y Toninaro
5. Rangbenkumla

Sd/-
Coordinator
Mentoring Committee