

SAO CHANG COLLEGE

Tuensang; Nagaland

Botany Department Annual Report 1st June 2021-31st May 2022

During the Academic year 2021-2022, total of 4 departmental meetings were held. At the start of the Academic year 2021, meeting was conducted through conference call as the state was under total lockdown due to 2nd wave of Covid-19 followed by one online meet and 3 offline meeting. The detail report of the Strategic plan/Plan of Action, Action taken report and others is given below for your reference.

Sl. No	Strategic plan/Plan of Action	Action taken report
1	Online Poster cum Essay competition to observe world conservation day on 28 th July 2021 (only for B.A and B.Sc 3 rd and 5 th Semester)- For this collection of Rs. 1000/- each will be collected from the faculty	14 students registered for the competition. 1 st position - Mr. Sandeep Kumar Singh (B.Sc 3 rd Semester)-Rs. 2000/- + Certificate 2 nd position- Ms. K.Jeliam (BA 5 th Semester)-Rs. 1000/- + Certificate
2	Collection of Rs.50/- every month to carry out departmental activity/best practice of giving out books/momento to B.Sc Bio-chem 6 th Semester (general)	Distributed books to 6 students dated 15 th July 2021.
3	Planned out specific date and month for completion of syllabus, CIE and remedial class for both odd and even semester	Successfully implemented
4	To use the amount of Rs, 2000/- allotted by the principal in charge either as seed money/ departmental activities/ incorporated in best practice 2 if implemented	Not utilized To be taken up in the next academic year
5	Attending Professional Programmes, etc	

Number of Professional Programmes attended by Botany Faculty

Name of the Faculty	No of Webinar	No. of Workshop	No. of FDP	No. of STC	No. of RC	Total
Ms. Tongpangkoka Chang, HoD	16	1	8	-	1	27
Mr. Tekameren Walling	10	12	7	1	--	30
Dr. S. Arenla	4	1	1	-	-	6

Others:

1. Botany Department were given the in-charge under plantation committee
2. Ms. Tongpangkoka Chang and Mr. Tekameren Walling was included under infrastructure Development and improvement committee to supervise the ongoing construction of classroom extension building and new girls hostel building
3. List of activities Botany faculty involve in:-

Ms. Tongpangkoka Chang, HoD	Mr. Tekameren Walling	Dr. S. Arenla
<ol style="list-style-type: none">1. Judge during SCC chemistry week -20212. Coordinator and members in College committee<ol style="list-style-type: none">a. IQACb. Library Advisory Boardc. Parent-Teacher Associationd. Plantation Committeee. CBCSCCommittee	<ol style="list-style-type: none">1. Resource person on Digital tools for online classes organized by SCC Career guidance committee2. Coordinator and members in college committee:<ol style="list-style-type: none">a. Planning and Development committeeb. AISHEc. Green Audit Committeed. Internal AAAe. Plantation Committeef. CBCS Committeeg. SCC ANGTA Representativeh. Internal Audit Committee	<ol style="list-style-type: none">1. Members in College committee:<ol style="list-style-type: none">a. Research Committeeb. Students Support committeec. Plantation Committee

Enclosed:

1. Meeting minutes

(Ms. TONGPANGKOKLA CHANG)

Assistant Professor & HoD

Department of Botany

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Date of submission to SCC IQAC: 26th July 2022

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Strategic plan/Plan of Action

First Departmental meeting for the academic year 2022-2023 was held on 13th July 2022. Resolution/Strategic plan that was discussed are listed below.

1. Chocked out the details regarding the CIE of both CBCS (T) and (P) and semester system as well as distributed the syllabus.
2. Collection of Rs.50/- every month to continue to carry out departmental activity/best practice of giving out books/momento to B.Sc Bio-chem 6th Semester (general)
3. Planned out specific date and month for completion of syllabus and CIE of Odd semester 2022
4. Decided to organized on day seminar on 28th July 2022 on account of World Nature Conservation Day
5. To inaugurate Botanical Club (Best Practice) during 28th July 2022 ,World Nature Conservation Day and induction of new members (Students, Faculty, staff etc)
6. To use the amount of Rs, 2000/- given by principal in charge on 2021 in Botanical club under resource mobilization
7. To ask a site/area to the principal in charge for Botanical club activities.
8. Faculty to attend online/offline professional programme and other activities.

Enclosed:

1. Seminar progamme and draft copy of Botanical Club

(Ms. TONGPANGKOKLA CHANG)

Assistant Professor & HoD

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