

DEPARTMENT OF CHEMISTRY  
SAO CHANG COLLEGE: TUENSANG, NAGALAND

**Meeting Minutes**

**Date: 11/07/2022**

**Place: Science Faculty Room**

1. A meeting of the faculties of Chemistry Department was convened on 11/07/2022 at 10:00 AM, at the science faculty room to discuss about the distribution of syllabus for the upcoming odd semester.
2. The Following distribution was agreed upon by all the faculties.

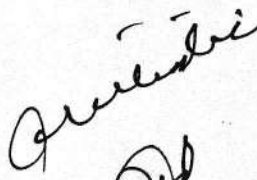
| Faculty                   | Units                                                                                                                        |
|---------------------------|------------------------------------------------------------------------------------------------------------------------------|
| 1. Dr. Shokip Tumtin      | <b>Semester 1</b><br>SEC B, Practicals<br><b>Semester 3</b><br>Unit I<br><b>Semester 5</b><br>Unit II and V, Practicals      |
| 2. Mr. Lizonthung Shitiri | <b>Semester 3</b><br>Unit III and V, Practicals<br><b>Semester 5</b><br>Unit I and III                                       |
| 3. Mr. Yanchang Mongko    | <b>Semester 1</b><br>SEC A and Practicals<br><b>Semester 3</b><br>Unit II and IV<br><b>Semester 5</b><br>Unit IV, Practicals |

**Members Present:**

Dr. Shokip Tumtin

Mr. R. Lizonthung Shitiri

Mr. Y. Yanchang Mongko Chang

  
Principal in charge  
Sao Chang College,  
Tuensang : Nagaland



**Meeting Minutes**

**Date: 12/09/2022**

**Place: Science Faculty Room**

A meeting of the faculties of Chemistry Department was convened on 12<sup>th</sup> September 2022 at 12:00 PM in the Science Faculty room to discuss the following agendas

- i) Syllabus coverage for the current semester
- ii) Chemical to be purchased from Library money (15,000/-)
- iii) Books to be purchased for library (5000/-)
- iv) Chemistry week 2022

On agenda i), all the teachers agreed to finish the syllabus on time as 60-70% syllabus has been covered in all the semesters.

On agenda ii), special focus will be for CBCS 2<sup>nd</sup> semester, practicals for which chemicals will be ordered by this month.

On agenda iii), Vogels Practical text books will be ordered and given to the Librarian before 15<sup>th</sup> September 2022.

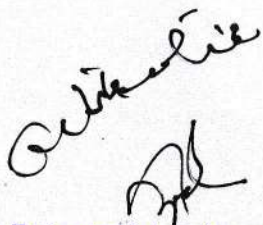
On agenda iv), Chemistry week will be celebrated from 26<sup>th</sup> to 30<sup>th</sup> September during Practical hours and Dr. Shokip will take care of 1<sup>st</sup> Semester on preparation of Natural Dyes using Turmeric. Mr. Yanchang will help the 5<sup>th</sup> Semester students on 27<sup>th</sup> September with Mango leaves and Mr. Lizon will help the 3<sup>rd</sup> Semester students on 29<sup>th</sup> September with Hibiscus Flowers to make natural dyes. During chemistry week, the reports of summer project where the students have given free tuition to neighbourhood students will also be submitted.

**Members Present:**

Dr. Shokip Tumtin

Mr. R. Lizonthung Shitiri

Mr. Y. Yanchang Mongko Chang

  
Principal in charge  
Sao Chang College,  
Tuensang : Nagaland

DEPARTMENT OF CHEMISTRY  
SAO CHANG COLLEGE: TUENSANG, NAGALAND

Meeting Minutes

Date: 02/11/2022

Place: Science Faculty Room

1. A meeting of the faculties of Chemistry Department was convened on 02/11/2022 at 11:00 AM, in science faculty room to discuss about the distribution of syllabus for the upcoming even semester.
2. The Following distribution was agreed upon by all the faculties.

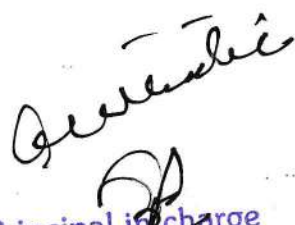
| Faculty                   | Units                                                                                                                                                                                                                                  |
|---------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Dr. Aola Supong        | <b>Semester 2 DSC-1B(T)</b><br>Alkyl aryl halides, Alcohols, phenols and ethers<br><b>Semester 4 CHEM 401</b><br>Unit 1 (A & B) Unit IV (A & B)<br><b>Semester 6 CHEM 601</b><br>Unit 1 (a) Unit II Unit IV<br><b>DSC-1B Practical</b> |
| 2. Mr. Lizonthung Shitiri | <b>Semester 2 DSC-1B(T)</b><br>Chemical energetics, Chemical equilibrium, Ionic equilibrium<br><b>Semester 4 CHEM 401</b><br>Unit 3 (A&B)<br><b>Semester 6 CHEM 601</b><br>Unit 3 (A&B)<br><b>CHEM 601(P)</b>                          |
| 3. Mr. Yanchang Mongko    | <b>Semester 2 DSC-1B(T)</b><br>Aromatic hydrocarbons, aldehydes, and ketones.<br><b>Semester 4 CHEM 401</b><br>Unit 2 (A&B) Unit 5 (A & B)<br><b>Semester 6 CHEM 601</b><br>Unit 1 (B) Unit V<br><b>CHEM 402(P)</b>                    |

**Members Present:**

Dr. Aola Supong

Mr. R. Lizonthung Shitiri

Mr. Y. Yanchang Mongko Chang

  
Principal in charge  
Sao Chang College,  
Tuensang : Nagaland



DEPARTMENT OF CHEMISTRY  
SAO CHANG COLLEGE: TUENSANG, NAGALAND

**Meeting Minutes**

**Date: 31/01/2023**

**Place: Chemistry Lab**

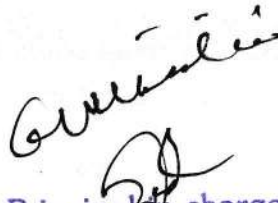
1. A meeting of the faculties of Chemistry Department was convened on 02/11/2022 at 11:00 AM in the Chemistry Lab Instrumentation Room to discuss about the Lesson Plan, Chemicals, and Instruments to be purchased, cleaning Lab and sorting Chemicals, equipments etc.
2. It was decided that lesson plan for the even semester will be made by each faculty, and daily class routine will be maintained by every faculty.
3. The cleaning of Practical Lab will be done in the next few days with the help of lab assistants. Besides, Chemicals, instruments will be sorted out.
4. Required Chemicals / Equipments will be listed and purchased at the earliest.

**Members Present:**

Dr. Aola Supong

Mr. R. Lizonthung Shitiri

Mr. Y. Yanchang Mongko Chang

  
Principal in charge  
Sao Chang College,  
Tuensang : Nagaland

DEPARTMENT OF CHEMISTRY  
SAO CHANG COLLEGE: TUENSANG, NAGALAND

Meeting Minutes

Date: 12/05/2023

Place: Science Faculty Room

1. A meeting of the faculties of Chemistry Department was convened on 12/05/2023 at 11:00 AM, in science faculty room to discuss about the distribution of syllabus for the upcoming even semester, discussion on plan of action and procurement of Chemicals and apparatus for the upcoming odd semester
2. The Following distribution was agreed upon by all the faculties.

| Faculty                   | Units                                                                                                                                                                                                                                                        |
|---------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Dr. Aola Supong        | <b>Semester 1</b><br>Unit III<br><b>Semester 3</b><br>Solutions, amino acids, peptides, proteins, carbohydrates, Section B practical.<br><b>Semester 5 CHEM 601</b><br>Amino acids, peptides, proteins, carbohydrates, Active methylene compounds, Practical |
| 2. Mr. Lizonthung Shitiri | <b>Semester 1</b><br>Unit I and Unit IV<br><b>Semester 3</b><br>Section A Physical Chemistry, Practical<br><b>Semester 5</b><br>Unit III and Unit V                                                                                                          |
| 3. Mr. Yanchang Mongko    | <b>Semester 1</b><br>Unit II, Practical<br><b>Semester 3</b><br>Section B<br><b>Semester 5 CHEM 601</b><br>Unit I, Unit II, Unit,V                                                                                                                           |

3. It was agreed upon that Chemicals and apparatus will be purchased by July 2023, All the faculties should submit the required chemicals and apparatus with focus on the upcoming odd semester to the HOD by June last week.
4. The Plan of Action for the upcoming academic year was discussed and finalized.

Members Present:

Dr. Aola Supong  
Mr. R. Lizonthung Shitiri  
Mr. Y. Yanchang Mongko Chang

  
Principal in Charge  
Sao Chang College,  
Tuensang : Nagaland