

**ANNUAL REPORT OF INFORMATION AND COMMUNICATION TECHNOLOGY
COMMITTEE DURING THE PERIOD JUNE 2022 TO MAY 2023**

SL/N O	PLAN OF ACTION	ACTION TAKEN REPORT
1.	To Approach Principal to purchase a projector for college conference Hall.	Purchased by college authority Installed by ICT committee.
2.	Purchase a hard disk (1TB) for computer Laboratory.	Purchased on 9 th March 2023.
3.	Initiate to make MOU with digital Morung, NAP, Tuensang.	Sao Chang College signed MOU with Digital Morung on 19 th April 2023.
4.	Provide WI FI facility in the college campus	Wi-Fi facility (Symbios Broadband)) is made available in the college campus with effect from 17 th April 2023.
5.	Professional Development Programme for the Teaching and Non Teaching Staff.	Five Days workshop on Basic Computer Literacy for Non-Teaching Staff was organized with effect from 8 th May-12 th May 2023
6.	Arrange for viewing different events as per the instruction from Higher up.	Viewed the broadcasting of Hon'ble Prime Minister's Address on the occasion of National Technology Day on May 11, 2023 at 11:00 A.M onwards.
7.	Update and Maintenance of technical aspect of the college	ICT committee has been uploading different events in the college website and maintaining technical aspect of the college.

FUTURE PLAN OF ACTION 2023-2024

1. To give diploma course for 3rd and 5th Semester students
2. To give Certificate course for 1st Semester students
3. Professional Development programme for teaching and Non –teaching Staff
4. Installation of smart TV in the college conference Hall